



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA  
EXECUTIVE COMMITTEE**

**Meeting Agenda  
March 6, 2019  
10:00-11:15 AM**

**Purpose:** The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

**Committee Members :** **Victor Mraz, Board Chair**, *Financial Representative, Blue Chip Financial of SWFL*; **Marshall Bower, Vice Chair, Chair, Events (Ad Hoc) Committee**; *President/CEO, The Foundation for Lee County Public Schools*; **Douglas Szabo, Board Treasurer, Attorney**, *Henderson, Franklin, Sterns and Holt*; **Selina Jefferson, Board Secretary**, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Damaris Boone, Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Jason Himschoot, Chair-Human Resources Committee, Attorney**, *Goede, Adamczyk, Deboest and Cross, PLLC*; **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee**, *Interim Dean –School of Health Professions, Florida Southwestern State College*

(\*) *Materials included in Executive Committee Packet.*

(\*\*) *Materials posted on Sharepoint for Committee Members.*

| <b>Agenda Items</b>  | <b>Facilitator/Presenter</b>  |
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| <b>Welcome and Introductions</b>   | Victor Mraz, <i>Financial Representative, Blue Chip Financial of SWFL</i> |
| <b>Public Comments</b>   | Victor Mraz   |
| <b>1. Executive Committee*</b><br>A. <b>Approval of Meeting Minutes of January 16, 2019**</b> <u>pgs.</u><br>B. <b>ELAC Report: February 26, 2019</b><br>C. <b>Board Training: Conflict of Interest**</b> <u>pgs.</u><br>D. <b>Board Decision on Local School Readiness Eligibility Priorities**</b> <u>pgs.</u> | Victor Mraz   |
| <b>2. Vote to Move the Board Meeting Minutes of January 30, 2019**</b><br><u>pgs.</u>  | Victor Mraz   |
| <b>3. Finance Committee*</b><br>A. <b>SR Utilization Forecast**</b> <u>pg.</u>   | Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i>             |

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| <p><b>B. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u></b></p> <p><b>C. Approval: Form ** <u>pgs.</u></b></p> <p><b>D. Request for Budget Modification: Contracted Slots** <u>pgs.</u></b></p> |   |
| <p><b>4. Program Committee*</b></p> <p><b>A. Policy Update: EII C.6.4 SR Provider Contracting Requirements** <u>pg.</u></b></p>  | Damaris Boone, Committee, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i> |
| <p><b>5. Events (Ad Hoc) Committee*</b></p> <p><b>A. Save the Date: May 10, 2019** <u>pg.</u></b></p>  | Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i>                              |
| <p><b>6. Nominations &amp; Bylaws Committee*</b></p> <p><b>A. Board Education: ELC Board –Self Assessment** <u>pgs.</u></b></p>  | Dr. Kelly Roy, <i>Professor/Coordinator, Early Childhood Education, Florida Southwestern State College</i>      |
| <p><b>7. Review Agenda for the Board Meeting, March 20, 2019** <u>pgs.</u></b></p>   | Victor Mraz   |
| <b>Adjournment</b>   | Victor Mraz   |
| <b>Next Meeting</b>  | <b>Wednesday, May 1, 2019</b>   |

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.